

## ATTACHMENT A

### **Blue & You Foundation For A Healthier Arkansas**

#### **GRANTEE: ARKANSAS ORGANIZATION**

#### **REPORTING INFORMATION:**

Our reporting process is intended to help identify successful practices, inform others, and maintain accountability. It is our hope that reflection on the questions that follow will facilitate the reporting process, and help to better measure the outcomes realized through your initiative. If appropriate, the Blue & You Foundation may request additional information.

- **For the six-month report (due January 30, 2022), please answer questions 1-5.**
- **For the 12-month report (due July 1, 2022), please answer questions 1-8, reporting on all 12 months of the program.**
- **All reports must be turned in electronically via email in a Microsoft Word Document. Please send your reports to Mary Claire Thomas, Grants Manager, at [mcthomas@arkbluecross.com](mailto:mcthomas@arkbluecross.com).**
- **For extensions or budget changes, please contact Rebecca Pittillo, Executive Director, at [rapitillo@arkbluecross.com](mailto:rapitillo@arkbluecross.com).**

#### **NARRATIVE QUESTIONS:**

Please re-state the question in your responses:

1. State the number of persons that were reached or lives directly impacted through this Blue & You funded program.
2. Using quantifiable measures, list 3-5 items that you consider to be the most significant achievements of your program.
3. Using quantifiable measures and referring to your approved scope of work, list the specific activities and outcomes that were achieved and those that were not.
4. Provide information on program activities, including the dates, locations, and attendance, if applicable.
5. Based on the approved budget, provide an expenditure report. Provide a narrative which explains the status of the budget spending to date.
6. (For your final report) Provide one copy of any marketing and promotional materials that were developed for this initiative.
7. (For your final report) Please elaborate on the program's sustainability plans. What will happen to your program when this funding is depleted? Will it end because no other funding is available? Will you secure funding from other outside sources to continue the program? Will you continue the program using internal resources?
8. (For your final report) What are your project's major takeaways, including unexpected challenges?